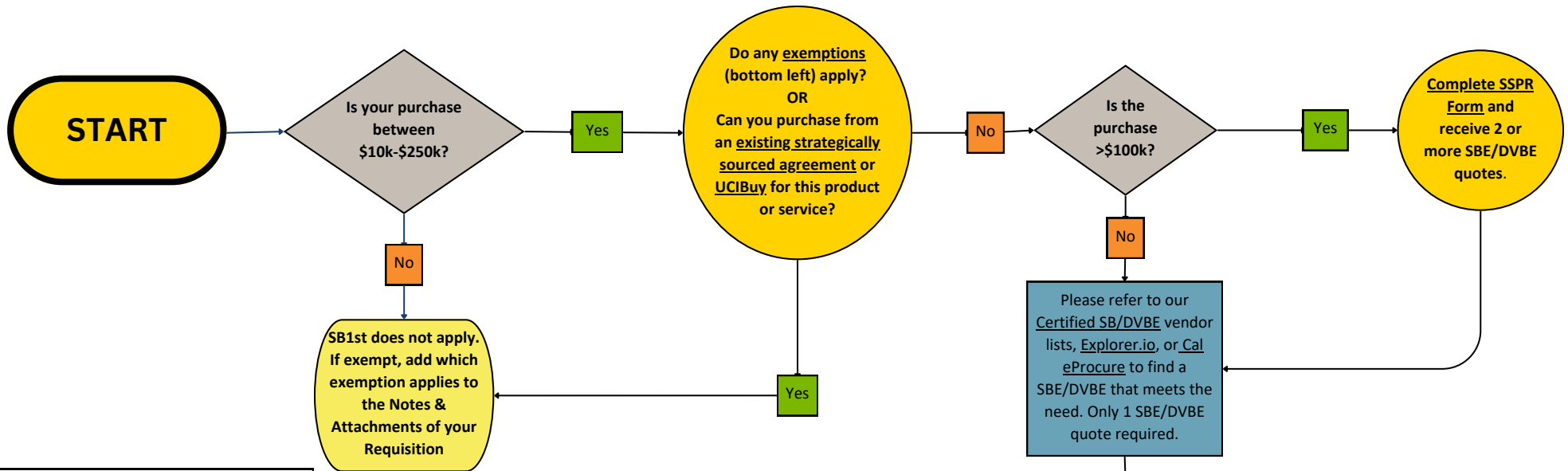
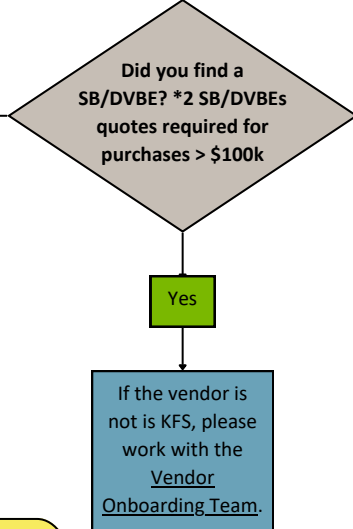
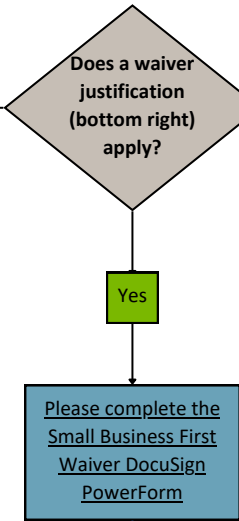


SMALL BUSINESS FIRST (SB1st) PROCESS MAP



Please contact smallbusiness@uci.edu



- *ACCEPTED CERTIFICATIONS**
- (SB) Small Business
 - (DVBE) Disabled Veteran Business Enterprise
 - [UCOP list](#) (link)

- WAIVER JUSTIFICATIONS**
- Insufficient number of SB/DVBE suppliers identified or unable to obtain enough valid quotes.
 - Unable to meet specifications
 - Supplier declines to become a certified SB or DVBE
 - Other

SB1st EXEMPTIONS (NO WAIVER REQUIRED)
For detailed definitions, click [here](#).

- Purchases that are sole source, unique personal or professional services, and emergency in nature
- Purchases through existing strategically-sourced agreements
- Federally funded purchases
- Design and construction*
- Interagency agreements
- Federal/local government agreements
- Research sub-awards
- Higher education institution agreements
- Concessions (food/beverage)
- Revenue/reimbursement contracts
- Medical and patient care contracts
- Statutorily-exempt, policy-exempt, emergency, proprietary, and/or local assistance/subvention procurements

**All contracting for construction is governed by the UC Facilities Manual and its associated policies and templates.*